

CHEO School Authority Special  
Board Meeting ~ Virtual  
Monday, June 19, 2023

Minutes

Budget Approval

Present: Benoit Laberge, Jane Fulford, Elizabeth Cuddy, Hal Dunlop, Roger Mills, Ryan Kelso, Christine Dalglish, Mari Murray, Lynette Hickey

Benoit called the meeting to order at 4:34

Benoit welcomed everyone to this budget approval meeting and handed the meeting over to Jane, who will be running the meeting.

Jane gave an overview of what has been happening to get the budget to this point.

Ryan shared his screen with his prepared slide deck to go over the budget.

- Public Funds need to be protected and used effectively. The CSA Trustees are the Stewards of this budget
- Total budget request is 3.097 million which is an increase in operating funds of 114K

Ryan highlighted where the increases are

- 17 Budget Requests
- Staffing costs 33K – COLA at 1%
- Transportation 35K
- SEA 36K (100K)
- Legal fee 10K – retainer fees to be discussed
- Recreation therapy 20K – Mostly transportation costs for field trips
- Previous COVID requests have all been removed – all that is left is Hepa Air filters \$5400

Jane thanked Ryan for the excellent job presenting the budget.

Jane asked about retainer fees for legal expenses and Ryan explained that we are not able to expense the retainer in 22-23 for use in 23-24. It would not pass an audit. We will need to give the 20K back to the ministry and then request it in 23-24.

Ryan stated that with respect to the play structure monetary request, we are waiting for the ministry to provide some clarity on how to include it in the budget. Once clarification is received, it will be included in the final forms that are signed off on.

Elizabeth asked some questions regarding the play structure

- Is the quote for the play structure the one that will be purchased?

- Was this discussed at a meeting? Benoit indicated that it has not been discussed as of yet, only the wheelchair accessible swing.
- Surface will need to be rubberized for it to be safe for the children.
- Was it evaluated? CHEO owns the play structure.
- Did a company come to evaluate?

Mari indicated that we had only discussed the 'WeGo' swing. However, there were issues having it installed. At this point we are looking at a multiyear installation. I.e. Rubberize the surface the first year and then add the play structure in future stages.

CHEO Facilities wants an environmental study prior to anything be done.

Discussion then moved to providing a playground that is accessible to all at CHEO. This is the Cadillac structure. If funding is not received items can be removed from the structure. Alex Munter has been invited to look and see if CHEO can contribute as Roger Neilson House, Ronald MacDonald House and patients will have use of it.

Mari will be contacting other companies for additional quotes.

Mari indicated that we are asking for 300K for the next 3 years

Mari will be following up with Andre on this request.

Elizabeth asked for this item to be included on our next Agenda

Ryan agreed with the strategy that is being used with the Ministry

- Operating and capital funds are 2 different funds. Operating funds should not be used on capital projects

Ryan indicated that the next budget step is to get approval from the board and then Benoit will need to sign off on the budget

Jane put forth the Motion to approve the budget.

Seconded by Elizabeth

All were in favour.

Motion passed.

Meeting adjourned at 5:17 pm