



Minutes

CHEO School Board Authority
Monday, February 24, 2020, 4:30 pm.

Attendees: Benoit Laberge (Chair), Elizabeth Cuddy, Allison Peacocke (Staff), Anne Huot (Secretary), Mari Murray (Staff), Christine Dalglish, Steve Read (Treasurer), Jeff Willbond, Angie Thompson (Staff)

Regrets: Dr. Hal Dunlap

1. Welcome/Chair's Opening Remarks

1.1 Welcome and Chair's Remarks

Meeting was called to order at 4:35 pm.

Benoit welcomed everyone to the meeting and thanked everyone for submitting meeting evaluation forms from the December 9, 2019 meeting.

Benoit reminded the members that Anne will be retiring at the end of the week. We will still be able to consult with Anne. Benoit conveyed best wishes and congratulations on her retirement from the members and circulated a card to be presented to Anne along with a gift.

1.2 Opportunity for declaration of conflict of interest

No conflict of interest was declared.

2. Approval of Agenda

2.1 Approval of Agenda

The agenda for February 24, 2020 was approved on a motion from Benoit Laberge. Seconded by Jeff Willbond. Carried.

3. Approval of Minutes

3.1 Approval of Minutes for December 9, 2019

Moved by Christine Dalglish. Seconded by Elizabeth Cuddy. Carried.

4. Information Session:

4.1 1Door4Care Update (Anne Huot)

Meetings are ongoing. Trying to proceed to Stage 2.

School will be involved at the design phase.

Evidence of technical work being done - i.e. monitoring of traffic.

5. Business Arising:

5.1 Finance Update & Next Steps

Positive variances due to timing difference.

Proposal to reassign funds was approved by Ministry.

Funds to be used for additional computers resources - i.e. replace Smartboards with interactive projectors and purchase additional switch adaptive toys; school supplies - i.e. music instruments; upgrade snoezelen room; legal expenses.

Funds not reallocated for this line but go ahead with purchases and explain variances at the end.



Motion for approval of proposal of purchases from variance funds. Moved by Steve Read. Seconded by Elizabeth Cuddy. Carried. Members – all yeas. Passed.

5.2 Trustee Approval by Ministry – Update

Jeff Willbond received his letter of approval.

Christine Dagleish has not yet received her letter.

Benoit will be in touch with the Ministry.

Check with other Section 68 schools to see if the Ministry is saying the same to all Section 68 schools.

5.3 CHEO School Authority Strategic Planning Committee: Update

Christine sent the most updated version out to all members as part of the package. Changed quite a bit to keep in line with CHEO. Committee worked together on the language. Christine cleaned up words – no changes to meaning.

Next steps – go to School Council, teachers then Strategic Care Board Committee.

Members acknowledged that it is great work. Fluent.

Communications will have an eye on the document. Have communications translate the final document to French.

School Authority approves it as it stands. Submit it to the Strategic Care Committee. Then, return to School Authority for final approval.

Teachers will review and give input when current labour action has been settled.

Motion to accept by Elizabeth Cuddy. Seconded by Steve Read. Members all in favour.

5.4 Reviewing Performance of School Principal: Update

Anne advised members that the process followed the standards set by the Ministry of Education for evaluation of Principals. Mari submitted her performance plan. Reviewed by Benoit and Anne. Final draft has been submitted to Peter Symmonds, Superintendent, Ottawa-Carleton District School Board.

Anne and Benoit thanked Mari for coming in to the position and accept the many challenges.

5.5 Principal Salary Grid

Will be discussing with Peter Symmonds, Superintendent, OCDSB.

5.6 Agreement between School Boards and CHEO SA: Update

Both agreements have been sent. Waiting on feedback.

5.7 Section 68 Schools: Annual General Meeting

The AGM will be held in Waterloo on May 11th and 12th. All trustees are invited to attend.

Members were asked to let Mari know if they would like to attend so that she can make travel and hotel arrangements.

Program for AGM is not yet available. Ministry staff will be there for questions.

Elizabeth and Benoit expressed interest in attending the AGM. Will confirm with Mari.

6. Consent Reports

6.1 School Principal Report - Mari Murray (Mari presented her report verbally.)

We are now affected by the labour action. Three unions involved are OSSTF, FESO and ETFO. We were exempt from rotating strikes up to February 3rd. Now we are affected. English Classes were closed on February 5th, 6th and 11th but French class was open. February 13th and 21st all classes were closed. We do not have any members with the Catholic Board OECTA.

Suggestion that we send a letter to the Ministry to consider us an essential service. At this time there is a delicate balance and we don't want to be in the middle of this now. Decided to keep a low profile for the time being.

We had a new student start with us bringing our total number of students to 31.



Term 2 IEPs and Term 1 Report Cards were to go home on February 13th. Due to the strike day, they went home on February 18th. Our school was exempt from the labour action when Report Cards were being worked on.

PA day on January 24th was Report Card writing day.

PA day on February 14th – typically the PD with staff would be directed by the Principal. Due to labour action, PD for staff was self-directed.

Special events:

- Swim program continued. Session had to be cancelled on February 13th due to strike day for all classes.
- Scientist in School workshop was on January 17th. Theme was Winter Wonderland.
- Cheerleading Team from Franco-Cité came on December 10th. The team helped our students build gingerbread houses then gave a Cheer performance.
- Band and Glee club from Vincent Massey P.S. came on December 16th. Very large group of students so they performed in the cafeteria.
- Members of the Ottawa Red Blacks team visited us on December 18th. They played football in the gym with our students.
- Air Canada Pilots helped our students make holiday crafts on December 18th. Each student received a Junior Pilot Certificate.
- Our Holiday concert was on December 20th. This year's theme was "Peace".
- Veterinarian, Dr. Al, gave a presentation to our students which included X-rays and special instruments he uses. Students had many questions. Dr. Al show the many puppies in mom on the x-ray.
- 3 DSW college students have joined us. Two in our French program and one in our English program.
- On January 29th, there were two Drama performances for our students. One in our French class and MASC presented "Wind in Willows" for our English classes.
- On February 4th, the Red Rhino Dance company gave dance workshops to our students. Students were given a dance move that represented their name. Students got to perform their dance and some got to lead the class in their dance moves.
- On February 4th, students participated in an Art Workshop and made clay tiles.
- On February 10th, students participated in Winter Carnival activities at school. Some activities enjoyed were snowshoeing, painting on the snow, building with coloured ice blocks and sledding. Students were treated to hot chocolate with marshmallows and Timbits. Due to the labour action, the offsite Winter Carnival activities were cancelled.
- Information from admissions committee for next year was presented. So far, we have 3 English classes with 6 students, 1 English class with 7 students and our French class will have 7 students. We will start the 2020-2021 school year with 32 students. We are not anticipating a wait list at this time.
- On February 18th, students celebrated 100s day with lots of fun counting activities.

Parent Council met on February 6, 2020.

Mari updated members on revised Strategic Plan and let them know that they will have input.

Parents were updated on 1Door4Care.

PRO grant was discussed and parents are interested in a parent info evening, a play/movie afternoon, a presentation on a chosen topic or a craft/community information booth.

Next Parent Council meeting is March 5, 2020.



6.2 CHEO Vice-President Report – Anne Huot (Anne presented a verbal update)

Reminder that End Bullying day is on Wednesday. Wear your Pink.

Coronavirus – Incident Management System for Adequate Response. So far mostly adults affected. Not dominated by children. Better able to handle this due to SARS outbreak a number of years ago. Take precautions - i.e. flu vaccine, handwashing.

Anne reviewed the upcoming changes for key Senior Leadership team. See attached email which includes details from Alex Munter.

7. Theme Discussion/Priority/Approval Items:

7.1 Governance Manual for 2019-2020 (B. Laberge)

Bring forward to next meeting.

8. Meeting Evaluation (In-Camera)

8.1 Members to complete evaluation.

Bring forward to next meeting.

9. For Information/Correspondence

9.1 CHEO School Authority Strategic Plan: Draft

9.2 Copy of Email, forwarded by Anne Huot, from Alex Munter re: Senior Leadership Announcement.

10. Adjournment

10.1 Meeting was adjourned at 5:40.

10.2 Members were asked to remain for an In Camera session.

CHEO School Authority Future Meeting Dates:

May 4, 2020