



## Agenda

OCTC School Board Authority

Monday, October 7, 2019, 4:30-6:00 pm. 401 Smyth Road, Room W1306 (Max Keeping Wing)

1. Welcome/Chair's Opening Remarks
  - 1.1 Welcome and Chair's Remarks
  - 1.2 Opportunity for declaration of conflict of interest
2. Approval of Agenda
  - 2.1 Approval of Agenda for October 7, 2019
3. Approval of Minutes
  - 3.1 Approval of Minutes for May 13, 2019
4. Information Session:
  - 4.1 PolicyTech Software Overview (Video/Teleconference) at 5:00pm (Jonathan Mosman, NAVEX Global)
  - 4.2 1Door4Care Update (Anne Huot)
5. Business Arising:
  - 5.1 Finance Update & Next Steps (Allison Peacocke)
  - 5.2 Trustee Approval by Ministry: Update
  - 5.3 For the Kids Auction: Where is the storage for items? (Steve Read)
  - 5.4 OCTC School Authority Strategic Plan 2017-2022: Update
  - 5.5 Reviewing Performance of School Principal: Update
6. Consent Reports
  - 6.1 School Principal Report - Verbal (M. Murray)
  - 6.2 CHEO Vice-President Report – Verbal (A. Huot)
7. Theme Discussion/Priority/Approval Items:
  - 7.1 Governance Manual for 2019/2020 (B. Laberge)
8. Meeting Evaluation (In-Camera)
  - 8.1 Did we execute good governance in this meeting? (structure & process focus) (B. Laberge)
9. For Information/Correspondence (available at meeting in information folder)
  - 9.1 Navex Global: PolicyTech Policy & Procedure Management Datasheet for Reference (2 Datasheets)
  - 9.2 OCTC School Authority Strategic Plan 2017-2022
  - 9.3 Summative Report for Principal/Vice-Principal (Performance Appraisal Template)
10. Trustees Meeting (In-Camera)

Benoit Laberge (Chair), Dr. Hal Dunlap, Elizabeth Cuddy, Dwight Delahunt, Steve Read (Treasurer), Anne Huot (Secretary), Allison Peacocke (Staff), Christine Dalgleish, Jeff Willbond, Mari Murray (Staff)

OCTCSA Future Meeting Dates: December 9, 2019 - February 3, 2020 - May 4, 2020